

Town of Kenton, Delaware

Town Council Meeting Minutes

May 6, 2019 at 7:00^{PM}
Kenton Town Hall



Call to Order

The Public Meeting was called to order at 7:00 by Mayor Caple.

Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance and a Moment of Silence were led by Mayor Caple.

Roll Call

Roll was called with the following members in attendance:

- Mayor - Paul Caple
- Vice Mayor - Herb Boyles
- Secretary - Amanda Porter-Westfall
- Council Member - Kathy Lachmann
- Council Member - John Blanchfield

The meeting minutes were taken by Secretary Westfall.

Agenda Items to Add/Remove

Town hall rental fees were added to the agenda.

Open Forum

Mayor Caple opened to the floor to anyone wishing to speak, but no one came forward.

Building Permits

Mayor Caple opened the floor to any resident requesting a building permit, but no one came forward.

Town Reports

- The Treasurer Report was presented by Treasurer Robin Kassing.
 - A motion to approve the Treasurer Report was made by Vice Mayor Boyles. The motion was seconded by Councilman Boyles. There were no "nay" votes. The Treasurer Report was approved.
- The Police Report was presented by Corporal Warren McGee.
- The Events Team - There is no events team at this time, however, the council discussed the community-wide sale yard and how to improve if the town decided to hold another.

New Business

- FuelMan Credit Card
 - There was no motion to approve acquisition of a FuelMan Credit Card for the police department as there didn't appear to be sufficient benefits.
- Ordinance Enforcement
 - Mayor Caple drafted a letter to send to residents who violate the town ordinance in return to grass/lawn height. Mayor Caple read the letter. Vice Mayor Boyles made a motion to approve the letter. Councilman Boyles seconded the motion.
- Town Hall Fees
 - Secretary Westfall made calls inquiring to the cost of other town hall-type rentals in the area. Based their fees/offers, council decided to change the fees to \$200 for 4-6 hours (including set-up) with an additional \$100 refundable cleaning deposit (party must be over by 9 pm and completely cleaned up by 10 pm. \$100 for 2-3-hour meetings (no food, drinks allowed).
 - Secretary Westfall will add a page to the town website about town rental fees with photos after the page is approved by Mayor Caple.

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Old Business

- Budget
 - The budget for 2019 was finalized. Vice Mayor Boyles made a motion to approve the budget. Councilwoman Lachman seconded the motion. There were no "nay" votes. The 2019 Budget was approved.

Discuss/Approve Previous Minutes

The minutes for the month of April were read. Vice Mayor Boyles made a motion to approve the April minutes. Councilman Blanchfield seconded the motion. All were in favor. There were no "nay" votes. The minutes were approved with amendments.

Motion to Adjourn

At 7:50 PM, Vice Mayor Boyles made a motion to adjourn. The motion was seconded by Councilman Blanchfield. There were no "nay" votes. The meeting adjourned. Next regular meeting will be on June 3, 2019 at 7 PM.

Mayor

Secretary